



Royston Town Football Club

(Founded in 1872)



CHARTER STANDARD
COMMUNITY CLUB

Charter Standard Community Club 2009

Ground: Garden Walk, Royston, Herts SG8 7HP **Tel:** 01763 241204

Web: www.roystontownfc.co.uk

Colours: White Shirts, Black Shorts, Black Socks

APPLICATION FOR CLUBHOUSE HIRE

Name of Applicant			
Date of Application			
Address			
Post Code			
Contact Phone Number			
DATE OF FUNCTION			
<u>NATURE OF FUNCTION</u>			
18 th and 21 st Birthday parties SIA approved door staff x2 is mandatory SIA approved door staff for other functions are at the committee's discretion.			
Approx. Number of Guests		Max 120	
Time Required From	Finish Time Friday & Saturday Midnight Monday-Thursday 23:30 Sunday 23:00		
Are you providing the Entertainment?		What Type	
I accept responsibility for all decorations used at this event that they will comply with the British Fire Safety Standard.			
Royston Town Football Club operates a Challenge 25 policy. Any persons attempting to buy alcohol and appear under the age of 25 will be asked for ID.			
I wish to apply for the use of the Clubhouse and agree to pay the charge according to the scale in force at the date of hire and abide by the conditions above. I enclose a deposit and agree to pay the balance due 10 days prior to the function taking place. Failure to complete the payment on time may result in the hall not being available.			
I agree to the above terms signed			
FOR USE BY ROYSTON TOWN FOOTBALL CLUB ONLY			
Booking arranged by (RTFC) name			
	Price	Total	
Hire Charge	£75.00	£	Standard hire charge
Door Staff 18 th /21 st Birthday mandatory	£150.00	£	2 SIA approved door staff
Booking Deposit (non-returnable)	£50:00	-£50	To be paid on completion of this application
Balance payable 10 days prior to event		£	Balance due
Deposit received by			
Balance received by			

The completed form can be emailed to Terry McKinnell: terry.mckinnell@talktalk.net

President: Alan Barlow, 24 Palace Gardens, Royston, Herts SG8 5AD Tel: 07966 296614

Secretary: Terry McKinnell, 9 Valley Rise, Royston, Herts SG8 9EY Tel: 07772 086709

Chairman: Steve Jackson, The Ridings, Royston, Herts SG8 9LU Tel: 07850 383483

Treasurer: Steve Jackson, The Ridings, Royston, Herts SG8 9LU Tel: 07850 383483